



# PURCHASE ORDER

**PO Number: 303-0-1089**

*Requisition Number: 303-0-01389*

**Order Date: 6/25/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Parking Garage R, Warehouse  
1706 San Jacinto Blvd.  
Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

13170380946  
Cintas Corporation No. 2, dba Cintas Fire Protection  
25 Cypress Blvd.  
Round Rock, TX 78664  
Jeremy Dressler  
Phone: 713-204-9328, Fax:  
DresslerJ@cintas.com

New Uniforms Rental, Laundry and Delivery Services.

RFP No. 303-0-01389-A

Pricing and Terms and Conditions in accordance with RFP, amendments and Contract No. 21-037-000.

### Description

TFC Contact:  
Cassidy Galindo (512) 463-4920  
Patricia Robbins (512) 569-8458

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Rental, Laundry and Delivery of New Uniforms. Services include pickup and delivery for:	1	Job	\$308,713.44	5/25/2021	8/24/2024	\$308,713.44

a) TFC Warehouse, Garage R  
1706 San Jacinto Blvd.  
Austin, Texas 78701

b) John H. Winters State Office Building  
701 West 51st Street  
Austin, Texas 78751

c) Texas School for the Deaf  
1102 South Congress Ave.  
Austin, Texas 78704

d) Texas School for the Blind and Visually Impaired  
1100 W. 45TH Street  
Austin, Texas 78756

**NIGP Class:** 983

**NIGP Item:** 86

**Object Class:** 406

**Reimbursement Type:** Not Reimbursable

**Grand Total \$308,713.44**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Warehouse Management
<b>Phone</b>	5124634920
<b>Org Code</b>	0467 - Warehouse Management
<b>Type of Purchase/PCC Code</b>	'S' Purchases of commodities/services when the total amount is greater than \$25,000.00
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;

- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5124632743

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)